

DAILY ROUTINE FOR PARENT HELPER

Arrival Time:

- Arrive to school at 8:45 to assist child helper with their “helper jobs”
- Greet children when school begins at 9:00

Free Choice Play Time:

- Encourage and participate in play time with children

Clean Up Time:

- Assist children with putting toys away properly

Group Lesson - Craft Time:

- Help teachers distribute materials

After Craft Time:

- Put children’s craft into the mailboxes
- Wash off tablecloths using spray bottle and paper towels, then remove tablecloths
- Wash glue brushes and paint brushes with soap and water in kitchen

Circle Time:

- Join in circle to participate in activity and help teachers where needed

After Circle Time:

- Take own child to bathroom to wash hands and then together set snack at tables for children, teachers and parent helper
- Join in snack time with the class and teachers, as this is our social time together

After Snack Time:

- Wash tables and put tablecloths back on tables
- Sweep area around and under tables with broom
- Take trash outside to the rear of school

For Snack:

- Please bring a healthy snack unless celebrating a birthday. Include a drink, cups, and napkins
- Parents and child set out snack at each chair. Open snacks and open juice box/pour drink
- Three Class - 16 children, 3 or 4 adults
- Four Class - 18 - 21 children, 3 or 4 adults
- Please bring one roll of paper towels on each helper day

Please refrain from cell phone use unless for an emergency

